



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Purchase of Replacement Photocopier for the Fire Department (\$9,850.50)

MEETING DATE: February 5, 1997

SUBMITTED BY: Fire Chief

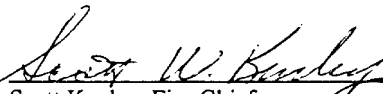
RECOMMENDED ACTION: That the City Council adopt the attached resolution awarding the bid for the purchase of one replacement photocopier, to be installed in the Fire Department's administrative offices, to the low bidder, Business Office Systems of Stockton, in the amount of \$9,850.50.

BACKGROUND INFORMATION: On November 20, 1996, the City Council approved specifications and authorized advertisement for bids for one replacement photocopier for the Fire Department. The new unit is intended to replace two older copiers, a Minolta 4300 purchased in 1989, and a Minolta 4230 purchased in 1991.

A total of ten bids were received from four bidders. Bids were opened on December 23, 1996, and were evaluated on compliance with specifications and estimated total cost of operation over a 5¼-year period. Total cost of operation includes purchase price, cost of consumables (except paper), and cost of maintenance.

A summary of each proposal, and of estimated total cost of operation for each unit, is attached as Exhibit A.

FUNDING: 1995/96 Carryover - \$9,850.50



Scott Kenley, Fire Chief

Prepared by Joel Harris, Purchasing Officer

APPROVED: _____



H. DIXON FLYNN
City Manager

EXHIBIT A

**SUMMARY OF PROPOSALS/
ESTIMATED TOTAL COST OF OPERATION -
PHOTOCOPIER
BIDS OPENED DECEMBER 23, 1996**

<u>BIDDER</u>	<u>MODEL PROPOSED</u>	<u>PURCHASE PRICE</u>	<u>COST OF OPERATION</u>
Business Office Systems, Stockton	Minolta CS-4050	<u>\$9,850.50</u>	<u>\$15,710.50</u>
Lucas Business Machines, Stockton	Konica 4345	\$10,556.27	\$18,526.64
Xerox Corporation, Stockton	Xerox 5343CASF	\$14,054.17*	\$21,459.37
Xerox Corporation, Stockton	Xerox 5343CAS	\$14,374.17*	\$21,779.37
Ikon Office Solutions, Stockton	Canon NP6050	\$15,526.11	\$22,025.70
Xerox Corporation Stockton	Xerox 5343 CASF with High-Capacity Paper Feed	\$15,435.39*	\$22,840.59
Xerox Corporation Stockton	Xerox 5343 CAS with High-Capacity Paper Feed	\$15,755.39*	\$23,160.59
Xerox Corporation, Stockton	Xerox 5352 CASF	\$16,906.59*	\$23,811.39
Xerox Corporation, Stockton	Xerox 5352 CAS	\$17,196.59*	\$24,101.39
Xerox Corporation, Stockton	Xerox 5352 CASF	\$16,288.49	\$30,938.52

* Price reflects LA County Pricing

RESOLUTION NO. 97-18

A RESOLUTION OF THE LODI CITY COUNCIL
AWARDING THE BID FOR THE PURCHASE OF PHOTOCOPIER
FOR FIRE DEPARTMENT

=====

WHEREAS, in answer to notice duly published in accordance with law and the order of this City Council sealed bids were received and publicly opened on December 23, 1996 at 11:00 a.m. for the purchase of a replacement photocopier for the Fire Department, described in the specifications, therefore approved by the City Council on November 20, 1996; and

WHEREAS, said bids have been compared, checked, and tabulated and a report thereof filed with the City Manager as shown on the attached marked Exhibit A; and

WHEREAS, the City Manager recommends award of the bid for the purchase of a replacement photocopier for the Electric Utility Department to the lowest bidder, Business Office Systems of Stockton, CA; and

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that the award of the bid for the purchase of a replacement photocopier for the Fire Department, be and the same is hereby awarded to Business Office Systems of Stockton, CA, the lowest bidder, in the amount of \$9,850.50.

Dated: February 5, 1997

=====

I hereby certify that Resolution No. 97-18 was passed and adopted by the City Council of the City of Lodi in a regular meeting held February 5, 1997, by the following vote:

AYES: COUNCIL MEMBERS -

NOES: COUNCIL MEMBERS -

ABSENT: COUNCIL MEMBERS -

ABSTAIN: COUNCIL MEMBERS -

JENNIFER M. PERRIN
City Clerk

EXHIBIT A

**SUMMARY OF PROPOSALS/
ESTIMATED TOTAL COST OF OPERATION -
PHOTOCOPIER
BIDS OPENED DECEMBER 23, 1996**

<u>BIDDER</u>	<u>MODEL PROPOSED</u>	<u>PURCHASE PRICE</u>	<u>COST OF OPERATION</u>
Business Office Systems, Stockton	Minolta CS-4050	<u>\$9,850.50</u>	<u>\$15,710.50</u>
Lucas Business Machines, Stockton	Konica 4345	\$10,556.27	\$18,526.64
Xerox Corporation, Stockton	Xerox 5343CASF	\$14,054.17*	\$21,459.37
Xerox Corporation, Stockton	Xerox 5343CAS	\$14,374.17*	\$21,779.37
Ikon Office Solutions, Stockton	Canon NP6050	\$15,526.11	\$22,025.70
Xerox Corporation Stockton	Xerox 5343 CASF with High-Capacity Paper Feed	\$15,435.39*	\$22,840.59
Xerox Corporation Stockton	Xerox 5343 CAS with High-Capacity Paper Feed	\$15,755.39*	\$23,160.59
Xerox Corporation, Stockton	Xerox 5352 CASF	\$16,906.59*	\$23,811.39
Xerox Corporation, Stockton	Xerox 5352 CAS	\$17,196.59*	\$24,101.39
Xerox Corporation, Stockton	Xerox 5352 CASF	\$16,288.49	\$30,938.52

* Price reflects LA County Pricing